**October 17, 2019**

**DRAFT CIBO Board Meeting Minutes**

10:00 AM (EST) October 17, 2019 – A brief board meeting was held at the 2019 CIBO Annual Meeting to confirm various Board member terms of service and officer positions. Bob Bessette, Ann McIver, Scott Darling, Steve Gossett, Mick Durham, Amber LeClair, and Chuck Hallier were present.

Ann McIver made a motion to elect Chuck Hallier to the CIBO board. Chuck will replace Bob Kaufman on the CIBO Board and his term will expire at the 2021 CIBO Annual meeting. The motion was approved unanimously.

Chuck Hallier made the following motions:

1. To appoint Ann McIver to the role of Board Chairperson. The Chairperson term will expire at the 2020 CIBO Annual Meeting.
2. To elect Scott Darling to the CIBO Board for a three year term expiring at the 2022 CIBO Annual meeting.
3. To appoint Scott Darling to the role of Board Vice Chairperson. The Vice Chairperson term will expire at the 2020 CIBO Annual Meeting.
4. To elect Jay Hofmann to the CIBO Board for a three year term expiring at the 2022 CIBO Annual meeting.
5. To appoint Jay Hofmann to the role of Board Treasurer. The Treasurer term will expire at the 2020 CIBO Annual Meeting.
6. To appoint Bob Bessette to the role of President. The President term will expire at the 2020 CIBO Annual Meeting.

Ann McIver seconded the motions. The motions were approved unanimously.

Ann McIver asked any nominations to fill the Board Secretary role currently combined with the Board Treasurer role. Amber LeClair nominated herself. The Board unanimously approved the nomination. The Secretary term will expire at the 2020 CIBO Annual meeting.

The meeting adjourned at 10:15 AM (EST).