**July 23, 2019**

**DRAFT CIBO Board Call Minutes**

A conference call was conducted to discuss the meeting and conference schedules for 2020 and 2021. Bob Bessette, Ann McIver, Jay Hofmann, Mick Durham, Scott Darling, Steve Gossett, and Amber LeClair participated.

Bob Bessette led the discussion and made the following proposal:

In 2020:

1. Schedule standard EE committee meetings in March and December at the Hilton Garden Inn (Crystal City).
2. Consider scheduling a September EE committee meeting if the cancellation cost with the Hilton is exorbitant.  Final decision to be decided.
3. Schedule the Boiler Operations conference in May at the Hershey Lodge.  This conference will focus on technical and sustainability topics (and thus terminating the September Sustainability conference and the Industrial Emissions conference).
4. Terminate the Industrial Emissions conference.
5. Schedule the CIBO annual meeting at the Lago Mar Resort in Florida which will include the annual business meeting and an associated conference to focus on policy and regulatory topics.

In 2021:

1. No commitment was made for an annual meeting location at this time.
2. It’s likely we will settle into a pattern of two EE committee meetings per year somewhere in the DC area - likely to remain in Crystal City.

Ann McIver reminded everyone that the September 9th Board meeting will begin at 1:30 PM at the Bracewell offices.

The call was adjourned.