**August 21, 2019**

**DRAFT CIBO Board Call Minutes**

A conference call was conducted to discuss the 2019 annual meeting agenda/speakers and to address a vacant Board seat. Bob Bessette, Ann McIver, Jay Hofmann, Mick Durham, Scott Darling, Amber LeClair, and Lisa Jaeger participated.

**2019 Annual Meeting**

Bob Bessette led the discussion.

The annual meeting agenda will include Clint Woods from EPA, a representative from the University of Vermont Law School, and a person to address the status of combined heat and power projects. Bob also indicated he expected to include one or more energy storage topics on the agenda.

**Vacant Board Position**

Due to the recent retirement of Rob Kaufmann, the Board is looking to fill a vacant seat. Bob identified and briefly discussed several candidates including, Chuck Hallier (Cargill), Jim Hoyt (ADM), Fred Fendt (Dow), Eric Hallman (Cargill), and Phil McKenzie (IP). No motions were made to replace the vacant Board seat.

**Other Business**

Bob briefly reviewed the proposal to evaluate the future of CIBO provided by Virtual, Inc. (See the attachment to these minutes.) In particular, Bob reviewed the material on Page 12 in the proposal. No decision was made to accept Virtual’s proposal. Several Board members indicated their belief that the Board and CIBO members should work through CIBO’s future plan without Virtual’s help. However, it’s possible another proposal from Virtual (and others) will be sought in the event it’s decided to engage an external association management company going forward on a long-term basis.

Bob discussed the recent success in Portland at the Industrial Emissions conference. As a result, it was decided to reverse the plan to discontinue this conference (as discussed during the July 23rd conference call) and maintain the Industrial Emissions conference (in Portland) for at least another year (2020). It is likely the September Sustainability conference will be discontinued after 2020 and conference elements combined with 2021 Boiler Operations conference and the 2021 Annual Meeting

Bob nominated Mark Calmes and Rob Kaufmann to the ranks of the CIBO honorary members. There was general agreement to offer honorary membership status to both Mark and Rob at this years’ Annual Meeting.

Ann McIver indicated she was looking for feedback on the upcoming September Board meeting agenda. The main topic will be an extended discussion on the future of CIBO.

The call was adjourned.