**CIBO Board of Directors Conference Call**

**Minutes of Meeting – April 7, 2020**

Meeting convened at 11:00 AM EDT.

Attendees:

Bob Bessette

Mick Durham

Amber LeClair

Scott Darling

Jay Hoffmann

Steve Gossett

Agenda:

* Discuss Future CIBO Leader Job Description
* Go over Bylaws if time allowed prior to meeting with larger group next week

Does the Executive Director need to have an Advanced degree?

* Most of the board feels that it isn’t required

Scott Darling edited the document in track changes as the meeting progressed and will send out to the group after.

The majority of the Board would like to get a person involved at least by the Annual meeting.

Jay is going to look into Recruiting costs.

Everyone needs to look at the Bylaws and be ready for the discussion on Monday April 13th. Also need to look at the Payment Presentation by the Membership Committee and provide any feedback required to them.

Adjourned meeting at 11:50 AM EDT.