**CIBO BOARD OF DIRECTORS MEETING**

**Hilton Garden Inn (formerly the Radisson)**

**2020 Jefferson Davis Highway**

**Monday, December 5, 2016**

***Call in number: 888-272-7337 – password: 9044546***

***4:30 – 6:45 pm ET***

**Agenda**

**4:30 Welcome and Convene Board Meeting**

**4:35 Consent Agenda for Approval**

* Approval of Minutes from September and October Board Meetings
* Approval of Report from Membership Committee

**4:40 President’s Report on CIBO Operations**

**5:00 Strategic Planning and 2017 Budgeting**

* **Status of Actionable Initiatives (Report out by Accountable Party)**
* **Review of Articles of Incorporation and Bylaws (Lisa / Bob / All)**
  + Consideration of Virginia laws that may be triggered with changes
  + Must either legal document be revised for CIBO to continue its current course/direction?
* **Review of 2016 Budget Year-to-Date**
* **Discussion of 2017 Budget and thoughts of expenses**
  + Nondiscretionary vs. Discretionary Expenses
  + Projections for 2017 Technical Conferences
* **Schedule meeting for approval of 2017 budget**

**6:45 Adjourn**

**7:00 Dinner: Portofino’s**